

2014 Strategic Long Range Transportation Plan for the Colorado River Indian Tribes

PROJECT MANAGEMENT TEAM MEETING # 6

DATE: TUESDAY, OCTOBER 15, 2013

TIME: 10:00 AM – 11:00 AM

LOCATION: VIA TELECONFERENCE

ATTENDANCE

Don Sneed, ADOT Multimodal Planning Division

Greg Fisher, Colorado River Indian Tribes

Tony Staffaroni, ADOT Communications

Mary Rodin, Kimley-Horn and Associates

MEETING SUMMARY

Introductions

The meeting attendees introduced themselves. The agenda for the meeting was:

- Status of Working Paper 1
- Transit Coordination Update
- Public Open House Summary Report 1 Update
- Working Paper 2 Status
- PMT Member Comments
- Next PMT Meeting Date

Status of Working Paper 1 – Existing and Future Conditions

Mary Rodin said she has received one set of comments to date (from Don Sneed). Greg Fisher said that he has additional review comments. He will provide those comments when he gets back in the office next week.

Mary contacted Julie Griffin of Caltrans and she is working on the California state routes crash data request today and hopes to send it shortly. Hannah Harper from the CRIT Police Department indicated that she will be sending us additional crash data on Friday. Mary is checking if this is the remaining dataset of crash data.

Greg Fisher said that Richard Armstrong is no longer the Police Chief for the CRIT Police Department. He said the Interim Police Chief is Lieutenant Randy Stewart. Greg said that it will be important to include him on the TAC because they are involved in processing the crash data and other safety programs

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that are important to this transportation study. Don Sneed will resend Lieutenant Stewart the email that we originally sent requesting crash data so he will be aware of the request and he will send a letter inviting him to participate on the Technical Advisory Committee. Greg suggested that maybe Hannah Harper could provide us his e-mail address. Mary said that she will call Hannah about that and the status of the crash data request.

To summarize, Mary said that Working Paper 1 is close to being finalized once she receives the remaining crash data and additional review comments.

Transit Coordination Update

Mary said that the Request for Proposal (RFP) for the FTA Transit System Planning Project has been issued and is due October 29, 2013. Greg said that he has not received a copy of the RFP. Mary will forward Greg and Don a copy of the RFP.

Don said that Shilpa Panicker (ADOT Transit Planner) suggested that we also take a look at example tribal transit systems to see if they could provide us with insights regarding what they have done and potential strategies that could work for CRIT. Greg thought that was a great idea. Shilpa and Don will meet on this and get back to the PMT. Mary asked if Shilpa was able to work during the government shut down. Don said that Shilpa was currently on furlough. Greg asked if that affected our project. Don said that since the funds for this project were already committed, it would not affect this project. There was a discussion about whether the FTA Transit project would be affected. Greg will check with Rick Ench on that.

Mary talked about the transit information that was received during the Open House 1 for the project. She described the results of the interactive activity where open house attendees put dots showing where they live and different color dots to show where they travel to. Mary summarized the data received by general area. She also noted that the team received nine additional transit surveys. These data will be added to the other transit surveys received (approximately 300 surveys). It is additional input we can use during transit system development. Don asked Mary if we were going to develop a separate section on transit that we can forward to the consultant that will be doing the work under the Tribal FTA Grant project. Greg thought that was a great idea. Mary said yes, she will do that.

Public Open House Summary Report 1 Status

Tony Staffaroni gave a status report on the Public Open House Summary Report 1. He said that Gaby Kemp is drafting the report for his review, and then he will forward it to the group as a whole. He said that the draft report should be complete in the next week or so. Mary checked to see if Gaby had been copied on the transit information from the Open House. Tony said he thought she had been copied, but will check.

Don asked Mary her impressions of how the open house went. She said she thought it went well, and they had a good turnout. One of the staff from the Community Health Department brought some giveaways to encourage people to complete the interactive transit activity, and that was helpful. There was an influx of persons after the Community Awareness Night dinner ended across the hall from the Open House. Tony

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said that he agreed there were more than 30 persons after the dinner ended, but not everyone signed in. There were approximately 30 persons who signed in. Mary said there was a lot of participation from family groups, including parents and their children. Don asked if we had distributed meeting notices at the dinner in addition to making an announcement at Community Awareness Night dinner. Tony said that yes, and it was helpful in encouraging participation. Don said that we can do this for the next open house, too. Mary asked Tony if we had received any comments in addition to the transit surveys. Tony said yes, he believed we received approximately three general comments. The comments will be part of the Summary Report. Mary said we had nine transit survey responses and somewhere between 20 and 30 persons putting dots on the transit map for origins and destinations.

Working Paper 2 Status

Mary said that the last few weeks, we have been developing the projects, and key tasks are:

- Developing project lists
- Laying out starting and ending points for each project
- Developing planning level cost estimates. An example was included in the meeting handouts

She said that with respect to bridge projects she has BIA bridge inspection reports which include cost estimates for the bridge and associated road improvements. She is checking with Bob Maxwell at the BIA to see if it appropriate to use these in the study. Greg mentioned that Bob may be on furlough because of the government shutdown.

Mary said she wants to meet with Greg and Don to go review all the projects. Don said it will also be good to review the project prioritization. Mary said the maintenance projects will likely have a different prioritization strategy than the construction projects because of the rating system that was used. Greg said we need to talk about the funding that CRIT has available. He said in the past it was always dedicated to road reconstruction, but now CRIT wants to break it up into three categories of funds:

- Construction funds
- Planning funds
- Maintenance funds (25% of the construction funds)

He commented that with those allocations of funds, we can better identify projects. He said that CRIT wants to set that funding allocation up next year (2014). He said they will get a Government to Government agreement with BIA, and with the new planning funds they can hire staff to collect data for the new routes to be added to the Tribal Transportation Inventory. Greg wants to talk about projects for planning funds, also. By mid-2014, once the funds get into the system, CRIT can start implementing these projects.

Mary asked what year to assume for a starting date for the short range projects. Greg said that CRIT has three projects right now that are ready to go:

- 9th Avenue reconstruction
- 1st Avenue reconstruction
- 11th Avenue reconstruction

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The 9th Avenue reconstruction project is scheduled to go first and then the Tribal Council will determine whether 1st Avenue or 11th Avenue will be the priority. Greg said he thought it would be 2015 before the projects are completed. Then we can start executing the projects identified in the plan. So those projects can be completed first. He said we need to work in design, too – and maybe that could begin at the end of 2014 and then have the money obligated for design and see how much money is left over for maintenance. Mary said she will break down the costs into design and construction.

Don asked if the Tribal Council will need to decide the priorities. Greg said that they will decide between 1st Avenue and 11th Avenue, but 9th Avenue has already been established as the first priority. Greg said he hopes 9th Avenue will start this year and end early next year. Don asked if the prioritization for the other two projects will be done within the next six months or so. Greg said it will probably be done early next year once 9th Avenue is completed. Don said it will affect what we put into the report. Greg said he will put it on the Tribal Council agenda for next month, so we can put it in our report. When we have our meeting, we can look on the TIP, it has funding until 2016.

It was determined that October 25, 2013 at 9 am would be the tentative meeting date for Mary, Don and Greg to discuss the projects at Greg's office. Mary said we can also talk about the prioritization criteria at the meeting.

Other PMT Comments

Don asked if the project schedule was still on track. Mary said she was still on track for completing the project at the end of April, 2014, although the Working Paper 1 deadline has slipped somewhat.

Next Meeting Date

The next PMT meeting is scheduled for November 20th from 10-11 am.

After discussion, it was suggested the next TAC meeting be scheduled for December 12, 2013 from 10 AM to 12 PM. Mary will contact the BIA office to reserve the meeting room. The hospital may also be an option if the BIA room is not available.

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